

## IRAN HERITAGE FOUNDATION (IHF)

### TERMS & CONDITION FOR GRANTS

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1. By applying to IHF for a grant you agree for your data to be available to IHF for this purpose. This information will not be disclosed to third parties.
2. IHF's support and logo must be acknowledged clearly in all printed and web-based material relating to the event/project. This includes but is not limited to: flyers, advertisements, programmes, movie credits, conference proceedings, web pages, and so on.
3. IHF's support must be acknowledged verbally in any events benefiting from its sponsorship. This acknowledgement must be repeated whenever the audience changes. For example, if a film is being shown for three nights to three different audiences, IHF's support must be acknowledged on all three nights. However, if a conference occurs over three days with broadly the same attendees, then IHF's support should be acknowledged at the start and finish of the conference.
4. Any podcasts, videocasts, or other recorded sound and/or video from the events being sponsored shall be made available, with all relevant rights, to IHF for dissemination through its website (either directly or through a link to the event's website) and for use in IHF's promotional materials. IHF promises in return to credit the provider of the film and the organiser of the event in any subsequent use. A reciprocal link would be provided by us to them.
5. Due acknowledgement of support received from IHF should be made in any publication resulting from the research, whether it is an article, a book, or any other form of output, including web pages.
6. Successful candidates may be invited by IHF to publicise its aims by giving short presentations on their project and supplying photographs and short videos for the IHF website.
7. All projects must submit an end of project report in English. This must be sent to the IHF within three months after the end of the work for which the grant was awarded or within one year after the release of the grant. The report should be between 500 and 1000 words in length and should include a full list of all expenditure with digital copies of receipts (where possible). Applicants who have failed to submit a report of the required length in time will be automatically disqualified from applying for any further grant.
8. Failure to meet any of the above conditions will result in IHF's withdrawal from sponsorship and void the agreement between the parties.
9. Priority will be given to first-time applicants.

10. IHF must be informed of the exact amount of any grants applied for or received from other bodies for the project described in the application. If any support is actually received from another source, details should be sent to IHF as soon as possible.

11. Payments

- IHF will pay only grantees and not another person designated by them.
- Grantees must have a bank account in the UK.

12. Grants awarded but not taken up will become void after one year

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